

Boughton Monchelsea Parish Council

Date: 7th January 2026

The next meeting of the Parish Council will be held in the **committee room of Boughton Monchelsea village hall on Tuesday 13th January 2026 at 7.00 pm** when the following business is to be transacted.

AGENDA

1. Apologies
2. Open quarter – representations from members of the public
3. Filming of meetings : Request for notification of whether any person intends to film, photograph or record any item
4. To decide whether the public and press should be excluded from the meeting for any item.
5. Reports from Police
6. County and Borough Councillor updates
7. Declarations of Interest in Items on the Agenda / Declaration of Changes to the Register of Interests / Requests for Dispensations
8. Matters outstanding from minutes (4th November 2025) not included in agenda.
9. Minutes of the meetings held on 4th November 2025 : Agreement of and signature by Chairman of the Council
10. Clerk's Report.
11. Finance
 - 11.1 Finance report : Agreement of payments made and income received since meeting on 4th November 2025
 - 11.2 Budget monitoring report to 3rd January 2026
 - 11.3 Draft 26/27 budget – agree
 - 11.4 Precept for 26/27 - agree
12. Correspondence :
 - 12.1 Rifgins Trust – re-appointment of trustee
 - 12.2 Buttercups goat sanctuary – donation request
13. Planning Report.
14. Representatives Reports:
 - 14.1 KALC (Cllr Oladimeji)

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TO ATTEND**

- 14.2 Allotments (Cllr Martin)
- 14.3 Village Hall & Recreation Ground (Cllr Humphryes)
- 14.4 Neighbourhood Watch (Cllr Oladimeji)
- 14.5 Police Liaison (Cllr Robertson / Cllr Oladimeji)
- 14.6 Biodiversity and environment (Cllr Jessel)
- 14.7 Highways (Cllr Steyl)

- 15. Decision items :
 - 15.1 Heath Road visual calming scheme – discuss and agree design fee and agree project in principle
 - 15.2 Parish Council solicitors – discuss and agree whether to transfer files to Brachers
 - 15.3 Neighbourhood Plan review – discuss and agree how to proceed
 - 15.4 Green Lane footpath extension – discuss and agree quote
 - 15.5 Bollards at vehicular entrance to BMAT land at Lyewood – discuss and agree quote
 - 15.6 Church Street play area roundabout repairs – discuss quote

- 16. Update / discussion items :
 - 16.1 Parkwood Farm reservoir – update

- 17. Health & Safety Issues

- 18. Items for information only

- 19. Date of Next Meeting: Scheduled for Tuesday 3rd March 2026 at 7.00 pm in the main hall of the village hall.

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