

Boughton Monchelsea Parish Council

Date: 28th August 2024

The next meeting of the Parish Council will be held in the **main hall of Boughton Monchelsea village hall on Tuesday 3rd September 2024 at 7.00 pm** when the following business is to be transacted.

AGENDA

1. Apologies
2. Open quarter – representations from members of the public
3. Filming of meetings : Request for notification of whether any person intends to film, photograph or record any item
4. Notification of late items for inclusion on the agenda.
5. To decide whether the public and press should be excluded from the meeting for any item.
6. Reports from Police / KCC Community Warden
7. County Councillor updates
8. Borough Councillor updates
9. Declarations of Interest in Items on the Agenda / Declaration of Changes to the Register of Interests / Requests for Dispensations
10. Matters outstanding from minutes (2nd July 2024) not included in agenda.
11. Minutes of the meetings held on 2nd July 2024 : Agreement of and signature by Chairman of the Council
12. Clerk's Report.
13. Finance
 - 13.1 Finance report : Agreement of payments made and income received since meeting on 2nd July 2024
 - 13.2 Budget monitoring report to 19th August 2024
 - 13.3 Accounts audit – note contents of external auditor's report, with no actions
 - 13.4 Parish Council bank accounts – agree whether to move from Nat West to Unity Trust bank
14. Correspondence :
 - 14.1 Parish Councillor application

**MEMBERS OF THE PUBLIC AND THE PRESS ARE WELCOME
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15. Planning Report.
16. Representatives Reports:
 - 16.1 KALC (Cllr Dawes)
 - 16.2 Allotments (Cllr Martin)
 - 16.3 Village Hall & Recreation Ground (Cllr Humphryes)
 - 16.4 Neighbourhood Watch (Cllr Oladimeji)
 - 16.5 Police Liaison (Cllr Dawes)
 - 16.6 Biodiversity and environment (Cllr Jessel)
 - 16.7 Highways (Cllr Dawes)
17. Decision items :
 - 17.1 Clerk's annual pay review
 - 17.2 Haste Hill Road allotment site – rent review
 - 17.3 Future projects – discuss potential project ideas and agree whether to proceed with any
 - 17.4 Website – discuss and agree whether to change to a gov.uk domain name and gov.uk e-mail addresses
 - 17.5 Parish Council solicitors – discuss and agree whether to use Wellers Law Group solicitors for future legal work
 - 17.6 Rifgins Trust – re-appointment of trustees
 - 17.7 Request for donation towards xmas boxes for residents of the parish
18. Update / discussion items :
 - 18.1 Parkwood Farm reservoir – update
 - 18.2 S106 monies for transport to medical hub
 - 18.3 Village fete
19. Health & Safety Issues
20. Deferred Items Schedule
21. Any other Business. (Non decision items only)
22. Date of Next Meeting: Scheduled for Tuesday 5th November 2024 at 7.00 pm in the main hall of the village hall.

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WELCOME TO ATTEND**